

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities & Environment		
Contact person:	Simon Frosdick	Telephone number: 3786002	
Subject²:	City Wide Footway Weed Control Contract – Provision From 1 st April 2021		
Decision details³:	<p>What decision has been taken? The Chief Officer, Parks and Countryside has approved the award of the city wide footway weed control contract for treatment of weeds within designated hard surfaced areas adjoining the adopted highway and within communal housing areas to Languard Ltd. Contract effective commencement date will be 1st April 2021 until the contract end date of 31st March 2024, with the option to extend for a further 2 x 12 months. The estimated contract value for the initial contract period, excluding discounts for faster payments is £774k based on an estimated annual value of £258k.</p>		
	<p>A brief statement of the reasons for the decision Current provision ends on 31st March 2021. Decision reference D52519 set out the background and timescales for procurement and award. This is a consequential decision resulting from the earlier approval to procure decision.</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Options for insourcing – on both a herbicide based regime and alternative arrangements through street cleansing enhancements - were rejected due to significant cost increase and lack of suitable storage/transport infrastructure</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


Affected wards:	City wide contract treating footways in all Wards		
Details of consultation undertaken⁴:	Executive Member Environment and Active Lifestyles – February 2021		
	Ward Councillors N/A		
	Others Heads of Service and Service Managers within Housing Leeds, Highways Asset Management and Cleaner Neighbourhoods – throughout process		
Implementation	Officer accountable, and proposed timescales for implementation Business Development Manager, Parks and Countryside Effective contract commencement date 1 st April 2021		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Sean Flesher, Chief Officer Parks and Countryside	
	Signature 	Date 12/3/2021

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.